



**2024 Annual General Meeting**  
Tuesday 15<sup>th</sup> October 2024 at 6:00pm  
at Hearts & Minds Boardroom

**MINUTES**

**Attendees:**

Nicki Cowie – Baptist Op Shop	Chuck Buckley – EC Cycles
Eric De Freitas – EC Cycles	Jay Patel – Mitchell’s Paper Power
Kate Cumberpatch– Eke Panuku	Helen Yang - Hairdresser
Danielle Grant – Kaipatiki Local Board	
Gary Holmes – BID Manager	Crystal Pan – Chinese Liaison

The required quorum of a minimum of six full members was achieved and the meeting began.

- 1. Apologies:** Jasoda Patel, Anthony Yee – Unichem Pharmacy  
**Resolved:** That the apologies be accepted. [Moved: Niki](#) [Seconded: Jay](#)
- 2. Minutes from AGM 2023.**  
The Minutes of the previous AGM held 24<sup>th</sup> October 2023 had been made available to members.  
  
[Resolution 1:](#) That the Northcote Town Centre Business Association receive and confirm the 2023 AGM Minutes of the Northcote Town Centre Business Association (held on 24<sup>th</sup> October 2023).  
[Moved: Niki](#) [Seconded: Anthony](#)
- 3. Chairperson’s Report**  
[Resolution 2:](#) That the Northcote Town Centre Business Association receive the 2023/2024 Chairperson’s Report (being governance update and report on strategic achievements from the 1 July 2023 to 30 June 2024 financial year).  
[Moved: Chuck](#) [Seconded: Niki](#)
- 4. Managers’ Report**  
[Resolution 3:](#) That the Northcote Town Centre Business Association receive the 2023/24 Managers Report (being the report of the Operations Teams’ activities for the 1 July 2023 to 30 June 2024 financial year).  
[Moved: Chuck](#) [Seconded: Jay](#)
- 5. Treasurer’s Report**  
The Treasurer spoke to her written report and the 2023/24 audited financial statements, an update on the budget for 2024/25, and the draft budget for 2025/26.  
  
[Resolution 4:](#) That Northcote Town Centre receive and approve the Annual Financial Statements for the Financial Year 1 July 2023 to 30 June 2024  
[Moved: Niki](#) [Seconded: Jay](#)

**Receive and approve the 2025/2026 Draft Business Plan and Budget.**

Resolution 5: That the Northcote Town Centre receive and approve the draft Business Plan for the 1 July 2025 to 30 June 2026 financial year but notes that a strategy session will be held before the end of the year and the current budget and business plan may change but not the amount of the targeted rate collected.

Moved: Niki      Seconded: Jay

Resolution 6: Move to approve the following financial year 2025/26 draft budget which includes a BID targeted rate grant amount of \$125,000 including a 0% increase to the BID targeted rate grant for 2025-2026 financial year. Further ask the Kaipatiki Local Board recommend to the Governing Body the amount of \$125,000 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

Moved: Niki   Seconded: Chuck

**7. Appointment of Auditor for the year ahead**

Resolution 7: That the Northcote Town Centre Business Association appoint McLaren Guise as Auditor for the Northcote Town Centre Business Association for the 2024/2025 financial year.

Moved: Chuck      Seconded: Jay

**8. Election of Committee Members:**

No written nominations had been received so nominations were called for from the floor.

Resolution 8: That the Northcote Town Centre Business Association approves the appointment of the following members to the Committee for 2024/2025.

Niki Cowie, Jasoda Patel, Jay Patel, David Perano, Eric de Freitas, Chuck Buckley, Kate Cumberpatch, Helen Yang

Moved: Kate      Seconded: Eric

Resolution 9: That subject to the election at the first Committee meeting following the AGM, the Northcote Town Centre Business Association approves the appointment of the Chairperson, Treasurer and Secretary for 2024/2025.

Moved: Niki      Seconded: Chuck

**9. General Business**

- It was noted that a Strategy Session would be held in November to confirm the direction and activities for the coming year.

**10. Close of meeting 7.00 pm**