Northcote
CENTRAL

Committee Nomination Form

Annual General Meeting, Thursday 22 October 2026 at 6.00pm, Aim High Café, Northcote

Northcote Town Centre is registered under the Incorporated Societies Act 2022. Every member of the Committee is an Officer of the Association. Under rule 5.1.3 of the Constitution and section 47 of the Act, no one can be elected unless they have consented in writing and certified that they are not disqualified from holding office.

Rule 5.3.3 of the Constitution sets out what a valid nomination must include. Each candidate must provide:

- a written nomination signed by two Full Members of the Association (rule 5.3.3(b), Section 2);
- their written consent to stand and, if elected, to act as an Officer (rule 5.3.3(c), Section 3);
- a declaration of their interests (rule 5.3.3(e), Section 4); and
- a signed **Certificate of Non-Disqualification** (rules 5.1.3 and 5.3.3(d)).

All documents must be delivered to the Secretary not less than five Working Days before the AGM (rule 5.3.3(f)). A nomination missing any item cannot be accepted.

> **Return to:** the Secretary, c/- the Manager at manager@northcote.co.nz
>
> **Nominations close: 5pm, Thursday 15 October 2026**
>
> The Committee has between five and nine voting Officers (rule 6.1.3), elected for one year (rule 5.4). If the number of nominations matches or is fewer than the number of vacancies, those nominated are deemed elected (rule 5.3.4); otherwise a vote is held (rule 5.3.5). The Constitution does not provide for nominations from the floor.

Section 1: Candidate details

Full legal name: _____

Full Member (business or property owner): _____

Business or property address: _____

Phone: _____

Email: _____

Basis of membership: ☐ Owner of commercially rated property in the BID Area

☐ Operator of a business in the BID Area

Section 2: Nomination by two Full Members

Proposed by

Name: _____

Full Member business: _____

Signature: _____

Date: _____

Seconded by

Name: _____

Full Member business: _____

Signature: _____

Date: _____

Section 3: Candidate's written consent

I, the candidate named in Section 1, consent to being nominated for election to the Committee of Northcote Town Centre at the 2026 Annual General Meeting and, if elected, consent to being an Officer of the Association. I confirm that:

- I am a Full Member of the Association, or the representative of a Full Member, as defined in rule 4.3;
- if elected, I will carry out the Officer duties set out in rule 5.2 of the Constitution and the Incorporated Societies Act 2022, and will disclose any interest as required by rule 5.7; and
- a signed Certificate of Non-Disqualification accompanies this form.

Signature of candidate: _____

Date: _____

Section 4: Disclosure of interests

Rule 5.3.3(e) requires every candidate to declare their interests. If elected, these are recorded in the Association's Interests Register (rules 5.7 and 9.2). Please list any business, property, family or other relationship that could give rise to a conflict, such as contracts or supply arrangements with the Association, governance roles in other organisations, or roles with Auckland Council or the Kaipātiki Local Board.

Organisation, property or person	Nature of interest

☐ I have no interests to disclose.

Signature of candidate: _____

Date: _____

Please return this form, together with the signed Certificate of Non-Disqualification, to the Secretary, c/- the Manager at manager@northcote.co.nz by **5pm, Thursday 15 October 2026**.